



El Camino College
COURSE OUTLINE OF RECORD – Official

Course Acronym:	HDEV
Course Number:	107
Descriptive Title:	Navigating the Transfer Process
Division:	Behavioral and Social Sciences
Department:	Human Development
Course Disciplines:	Education, Psychology, Counseling
Catalog Description:	This course introduces students to the process of transferring to a university. Students will be provided with information necessary to evaluate educational and career goals, compare universities, and review university admissions and major preparation requirements. Emphasis will be placed on the development of educational plans, financial aid opportunities, and available programs and services at universities.
Prerequisite:	
Co-requisite:	
Recommended Preparation:	Concurrent enrollment in English 1 or eligibility for English 1A or qualification by appropriate assessment or English as a Second Language 52B and English as a Second Language 53C
Enrollment Limitation:	
Hours Lecture (per week):	1
Hours Laboratory (per week):	0
Outside Study Hours:	2
Total Course Hours:	18
Course Units:	1
Grading Method:	Letter Grade only
Credit Status:	Credit, degree applicable
Transfer CSU:	Yes
Effective Date:	12/19/2015
Transfer UC:	No
Effective Date:	
General Education:	ECC
Term:	
Other:	
CSU GE:	
Term:	

Other:	
IGETC:	
Term:	
Other:	
Student Learning Outcomes:	<p>SLO #1 Identifying Transfer Options</p> <p>Students will be able to identify and apply information and resources for selecting appropriate transfer institutions.</p> <p>SLO #2 Educational and Transfer Planning</p> <p>Students will identify educational and career goals and create a plan for eligible transfer to an appropriate institution.</p> <p>SLO #3 Educational Goals and College Funding</p> <p>Students will be able to assess costs associated with transfer and identify appropriate sources of funding to assist with their educational goals.</p>
Course Objectives:	<ol style="list-style-type: none"> 1. Explore and evaluate opportunities available in American higher education. 2. Understand and discuss the requirements for obtaining an Associate's degree. 3. Conduct a university search using educational resources. 4. Identify and analyze factors to be considered in selecting a university. 5. Assess options and major requirements available for transfer in the student's area of study. 6. Distinguish among University of California, California State University, California independent university, and university systems, compare and contrast information regarding costs, general education, transfer policies, and admissions requirements. 7. Create a two-to-three year educational plan. 8. Calculate a transferable grade point average and identify components of an academic transcript including units attempted, units earned, and grade points. 9. Identify and describe community college campus services and resources useful for transfer preparation and adjustment to college life. 10. Complete an admissions application and personal statement for at least one University of California, California State University, or independent university.
Major Topics:	<p>I. Introduction to Institutions of Higher Education (1 hour, lecture)</p> <p>II. Factors to Consider When Choosing a University: Assessing Individual Goals and Expectations (1 hour, lecture)</p> <p>III. Transfer Services and Programs at El Camino College (1 hour, lecture)</p> <ol style="list-style-type: none"> A. Transfer Center Orientation B. Honors Transfer Program C. Transfer Admission Guarantees D. Study Skills Resources <p>IV. Academic Requirements, Policies and Assessment (2 hours, lecture)</p> <ol style="list-style-type: none"> A. Associate in Arts (AA) and Associate in Science (AS) Degree Requirements

- B. Academic Board Policies
- C. Understanding Academic Transcripts

- 1. Calculating Grade Point Average
- 2. Forecasting Grades to Improve Grade Point Average

V. Transfer Requirements and Resources (5 hours, lecture)

- A. University of California (UC)
 - 1. Admissions Requirements: Eligibility Versus Selection
 - 2. IGETC Versus Campus Breadth and Other General Education Patterns
 - 3. University of California Website
 - 4. University of California Publications for Transfer Students
- B. California State University (CSU)
 - 1. Admissions Requirements
 - 2. IGETC Versus California State University General Education
 - 3. Impacted Campuses, Impacted Majors
 - 4. California State University Mentor Website
- C. Independent, Out-of-State, Historically Black Colleges (HBCU)
 - 1. Association of Independent California Colleges and Universities (AICCU) Guide and Website
 - 2. University of Southern California (USC) Website and Transfer Publications
 - 3. Historically Black Colleges (HBCU) Resources
 - 4. Admissions Requirements, Costs, Preparation

VI. Transfer Strategies (1 hour, lecture)

- A. Course Selection and Major Preparation
- B. Using the Articulation System Stimulating
- C. Interinstitutional Student Transfer (ASSIST) Website
- D. Timing the Completion of Coursework

VII. Developing an Educational Plan (1 hour, lecture)

VIII. Financial Aid and Scholarships (1 hour, lecture)

IX. The University Application Process (2 hours, lecture)

	<p>A. Preparation</p> <p>1. Personal Statements</p> <p>2. Letters of Recommendation</p> <p>B. Application Websites</p> <p>C. Meeting Deadlines</p> <p>X. Adjusting to the College and the University Environment (2 hours, lecture)</p> <p>A. University Life: Housing and Dorms</p> <p>B. Transfer Shock</p> <p>C. University Support Services</p> <p>1. Study Groups</p> <p>2. Tutoring Programs</p> <p>XI. University Tour Preparation (1 hour, lecture)</p>
Total Lecture Hours:	18
Total Laboratory Hours:	0
Total Hours:	18
Primary Method of Evaluation:	1) Substantial writing assignments
Typical Assignment Using Primary Method of Evaluation:	In a two-page essay compare and contrast the program offered in your major area of study at a University of California campus, a California State University campus, and an independent or out-of-state university in terms of admissions requirements, major preparation (prerequisites), financial costs, and housing opportunities for transfer students.
Critical Thinking Assignment 1:	Identify general education courses needed to meet the University of California admission requirements and then develop an educational plan to meet these requirements.
Critical Thinking Assignment 2:	Analyze and review the application process at three universities. Incorporate two successful components of a model essay into your own one-page sample personal statement and complete a practice application to the college or university of your choice. Upon completion of this assignment, work with another student and then critique each other's personal statement and application, offering suggestions for improvement.
Other Evaluation Methods:	Completion, Homework Problems, Multiple Choice, Objective Exam, Presentation, Reading Reports, Term or Other Papers, Written Homework
Instructional Methods:	Discussion, Group Activities, Guest Speakers, Lecture, Multimedia presentations, Other (specify)
If other:	Internet Presentation/Resources University tour Transfer presentations
Work Outside of Class:	Answer questions, Problem solving activity, Required reading, Study, Written work (such as essay/composition/report/analysis/research)
If Other:	

Up-To-Date Representative Textbooks:	None required. Students will access information from various sources, such as: the Internet, university transfer publications, university catalogs, El Camino College Catalog and Schedule of Classes, resources in the Transfer Center, and articles and supplementary materials provided by the instructor.
Alternative Textbooks:	
Required Supplementary Readings:	
Other Required Materials:	
Requisite:	
Category:	
Requisite course(s): List both prerequisites and corequisites in this box.	
Requisite and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s).	
Requisite Skill:	
Requisite Skill and Matching Skill(s): Bold the requisite skill(s). If applicable	
Requisite course:	Concurrent enrollment in English 1 or or English as a Second Language 52B and English as a Second Language 53C
Requisite and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s).	<p>Students need well-developed reading skills in order to understand and interpret information in their textbooks and writing skills to develop essays and assignments. ENGL 1 - Summarize, analyze, evaluate, and synthesize college-level texts. ENGL 1 - Write a well-reasoned, well-supported expository essay that demonstrates application of the academic writing process.</p> <p>Employ strategies to interpret college-level reading related to cognitive, psychological, social and physical factors influencing success in college and in life. ESL 52B - Apply basic reading skills such as skimming, scanning, reading for comprehension, and critical reading in academic, personal, and professional situations.</p> <p>Apply critical thinking skills and appropriate strategies in the writing process in order to compose, revise and edit journals, written homework, essay exams and papers. ESL 53C - Apply critical thinking skills to college-level expository prose for the purpose of writing and discussion.</p>
Requisite Skill:	or eligibility for English 1A or qualification by appropriate assessment or
Requisite Skill and Matching skill(s): Bold	This course involves reading college level textbooks, written assignments and answering essay questions. A student's success in this class will be enhanced if they

the requisite skill. List the corresponding course objective under each skill(s). If applicable	have these skills. Summarize, analyze, evaluate, and synthesize college-level texts. Write a well-reasoned, well-supported expository essay that demonstrates application of the academic writing process.
Enrollment Limitations and Category:	
Enrollment Limitations Impact:	
Course Created by:	Sue Oda-Omori
Date:	10/01/2005
Original Board Approval Date:	12/19/2005
Last Reviewed and/or Revised by:	Kristie Daniel-DiGregorio
Date:	11/16/2021
Last Board Approval Date:	01/18/2022